

TOOL BOX TALK

TOPIC : _____

DATE : _____

- 1) Are there any safety concerns or potential issues on the jobsite ?

- 2) What was discussed at the tool box talk?

- 3) What are at least two items that can be done to improve safety on the jobsite?

- 4) Are all members of the Skeates Team working safely and wearing proper PPE?

- 5) Are there any housekeeping issues to address?

WEEKLY CHECKLIST	
Emergency Exit are clear and identifiable	
First Aid Kit & Skeates Safety Bag on Site and identifiable	
Materials stored neatly and secured	
Temporary Lighting / Heat is adequate	
Work areas are clear	
Scissor Lift / Equipment - Inspected Prior to Use & charged daily	
Debris Cleaned up daily	
Equipment Returned to Proper Storage Area	

PARTICIPANT NAME	SIGNATURE

Comments / Issues:

Health & Safety Equipment or Forms Needed:

Please submit all Paperwork to the office by Friday PM Each Week
Fax: (905) 333-6894 Email: accounting@skeates.ca